

## Instructions for Credit Union Accounts

Ms. Linda McKnight  
Illinois Teachers Credit Union  
5000 Applewood Lane  
Libertyville, IL 60478

Account Number(s): **658977**

The undersigned owners of record of the above referenced account(s) desire to transfer title to the name of the following revocable living trust:

**William H. Sample and Mary L. Sample, Trustees or their successors in trust, under the WILLIAM H. SAMPLE LIVING TRUST, dated February 1, 2001, and any amendments thereto.**

The signature card on the account(s) should specify that only one Trustee is required to transact business. This is consistent with the terms of the living trust agreement. Kindly provide written notice of any penalty or loss of interest, either during lifetime or after death, prior to effecting the transfer.

Kindly maintain the same account number(s) if possible. If not, please include the new account number(s) when returning the enclosed verification form. Any checks, if applicable, should be imprinted with the same name or names as previously printed and without reference to the trust.

Enclosed for your records are photostatic copies of relevant portions of the trust. **Please note that this is a grantor trust and pursuant to IRS Regulation 1.671-4(b), is required to use the following social security number as its tax payer identification number: 111-11-1111.**

**If you should require any additional information or documentation to be completed, please contact attorney Mr. John Goodyear, Esq. or Ms. Ivana Fundwell, Funding Coordinator, at Goodyear & Taylor, P.C., 4700 Elm Street, Suite 200, Chicago, IL 60523, Telephone: (312) 523-5700. You are expressly authorized to disclose any necessary information to attorney Mr. John Goodyear, Esq. or Ms. Ivana Fundwell, Funding Coordinator, to effectuate this change.**

Please return the enclosed *Verification of Change of Ownership* along with any new account number(s), if applicable, to attorney Mr. John Goodyear, Esq. or Ms. Ivana Fundwell, Funding Coordinator, at the address referenced above.

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WILLIAM H. SAMPLE

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MARY L. SAMPLE

123 Any Street, Chicago, IL, 60606, (312) 442-7890

Dated: September 4, 2005